



ANNAUAL REPORT

2080/81 (2023-24)

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1. Background

United College was founded in 2058 V.S. (2002 A.D.) with the vision of providing quality education for students in University Level especially in Management and Humanities Stream through scientific and disciplined approach. The College is centrally located at Kumaripati, Lalitpur. This College affiliated to the Tribhuvan University, runs Bachelor of Business Studies (BBS), Bachelors of Business Management (BBM), Bachelors of Computer Application (BCA) and Masters of Business studies (MBS) in an outstanding learning environment. The college strives to equip students with the latest insight into the competitive world by making them more sensitive, sensible and responsible citizens of 21st Century. United College is not just a college in a literal sense, but it embodies and uses all necessary infrastructures, both physical and academic to their fullest in order to enable the students to face all sorts of challenges and problems in academics and real life alike.

The College first started with Bachelor in Business Studies (BBS) on 11/03/2059 with its affiliation to Tribhuvan University. The College added Master in Business Studies (MBS) program and Bachelor in Arts in its academic program on 10/07/2062 and 1/06/2065 respectively. The University provided the College with the permission to operate Bachelor in Business Management (BBM) and Bachelor in Computer Application (BCA) on 11/06/2075. The College added these programs with the demand and need of the students and with the vision of the directors of the college that United College can provide better education in these sectors for the development of capable and qualified human resource in the management and Humanities sector of the nation.

Apart from academic excellence, the College has always had its focus on imparting practical skills to its students and has been focusing on internship and job placement opportunities for interested and potential students. The College is also focused on its vision to be a prime educational institution that contributes to the overall social and economic development of the country through education. With the support, love and dedication of the hard-working faculty members, staff, alumni and students, and the vision and continuous encouragement of the Directors, United College has been able to provide its students with all the facilities required for obtaining quality education.

With regard to academic programs, BBS program received approval on 18th March 2059 BS, while both the BBM and BCA programs were approved on 11th June 2075 BS. Similarly, the MBS program obtained approval on 10th July 2062 BS. In terms of commencement, the BBS program commenced on 18th March 2059 BS, followed by the BBM and BCA programs on 11th June 2075 BS. Similarly, the Master of Business Studies (MBS) program began on 10th July 2062 BS.

Level	Name of Programs	University Affiliation	Date of Approval	Date of Commencement
Bachelor's Level	4 Years BBS	TU	18/03/2059 BS	18/03/2059 BS
Bachelor's Level	4 Years BBM	TU	11/06/2075 BS	11/06/2075 BS
Bachelor's Level	4 Years BCA	TU	11/06/2075 BS	11/06/2075 BS
Master's Level	2 Years MBS	TU	10/07/2062 BS	10/07/2062 BS

2. Academic progress

2.1 Student examination status in last 3 years

The examination status analysis over the last three years reveals fluctuations in student performance across various programs at United College. In Bachelor's programs, Bachelor of Business Studies (BBS) shows a decline in both Total Appeared (TA) and Total Passed (TP) figures from 2078 to 2080, with 153 TA and 112 TP decreasing to 44 TA and an unspecified TP in 2080. Similarly, Bachelor of Business Management (BBM) and Bachelor of Computer Applications (BCA) witness variations in TA and TP numbers across the three years. Conversely, the Master of Business Studies (MBS) program exhibits a downward trend in both TA and TP values, indicating a decrease in student participation and success rates over the analysed period.

Level	Student Examination in Last 3 years						
	Program	2078		2079		2080	
		TA	TP	TA	TP	TA	TP

Bachelors	BBS	153	112	108	84	44	***
	BBM	161	148	150	136	97	81
	BCA	74	71	85	77	70	55
Masters	MBS	67	58	49	40	16	11

- TA – Total Appeared
- TP – Total Passed

2.2 Graduate student list

The analysis of the graduate student list across the academic years 2078/79, 2079/80, and 2080/81 at United College offers insights into the progression of student cohorts. In the Bachelor's program, Bachelor of Business Studies (BBS) demonstrates a consistent number of graduates over the three years, with a slight decline noted in the most recent year, 2080/81.

Notably, the number of female graduates remains significant, reflecting gender diversity within the program. However, there is no data available for Bachelor of Computer Applications (BCA) graduates for the specified period. Conversely, in the Master's program, Master of Business Studies (MBS), there are no graduates listed across the three academic years, indicating potential areas for examination or program development to encourage postgraduate participation and completion.

Level	Program	Graduate Students					
	Year	2078/79		2079/80		2080/81	
Bachelor's		Total	Girls	Total	Girls	Total	Girls
	BBS	40	24	44	26	12	9
	BCA					2	
Master's	MBS						

2.3 Scholarships

In the academic year 2080/81, United College's scholarship program aimed to support students across various levels and programs, offering both full fee and partial fee scholarships. The data reflects a significant allocation of scholarships, with a total amount of 910,000 NPR awarded for full fee scholarships and 962,500 NPR for partial fee scholarships in the Bachelor of Business Studies (BBS) program alone. Similarly, Bachelor of Business Management (BBM) students received substantial support, with a total of 580,000 NPR granted for full fee scholarships and 555,000 NPR for partial fee scholarships. Bachelor of Computer Applications (BCA) students also benefited from the scholarship program, receiving a total of 605,000 NPR for full fee scholarships and 260,000 NPR for partial fee scholarships.

Level	Program	Scholarship Type					Grand Total No. of Students
		Full Fee Scholarship	Partial Fee Scholarship				
		Total Amount		Total Amount		Amount	
		Total	No. of students	Total	No. of students		
Bachelors	BBS I	570000	6	340000	8	910000	14
	BBS II	325000	5	637500	15	962500	20
	BBS III	65000	1	170000	4	235000	5
	BBS IV	195000	3	385000	11	580000	14
	BBM I	240000	2	210000	6	350000	8
	BBM III	120000	2	140000	4	260000	6
	BBM IV	120000	2	105000	3	225000	5
	BBM VI	240000	4	315000	9	555000	13
	BBM VIII	120000	2	175000	5	295000	7
	BCA I	360000	3	245000	7	605000	10
	BCA III	120000	2	140000	4	260000	6

	BCA IV	60000	1	70000	2	130000	3
	BCA V	60000	1	70000	2	130000	3
	BCA VII	60000	1	70000	2	130000	3

2.4 Class Regularity

In the academic years 2078/79, 2079/80, and 2080/81, United College maintained a consistent commitment to class regularity across bachelor's and master's programs, ensuring students' access to quality education. The data reveals a steady allocation of total class days, with slight variations in actual class attendance and examination schedules. For instance, in the Bachelor of Business Studies (BBS) program, while 209 class days were allocated in 2078/79 and 219 in the subsequent years, students attended 185 and 195 class days, respectively.

Similar patterns are observed in Bachelor of Business Management (BBM) and Bachelor of Computer Applications (BCA) programs, highlighting the institution's efforts to uphold a structured learning environment despite external challenges or adjustments. These consistent efforts in maintaining class regularity underscore United College's dedication to academic excellence and student success.

Level	A.Y.	Program	Total Class Allocated Days	Class Days	Exams
Bachelors & Masters	2078/79	BBS	209	185	24
		BBM	111	95	16
		BCA	121	105	16
		MBS	92	80	12
	2079/80	BBS	219	195	24
		BBM	111	95	16
		BCA	124	108	16
		MBS	92	80	12
	2080/81	BBS	219	195	24
		BBM	112	96	16

		BCA	128	112	16
		MBS	92	80	12

3. Teaching and non-teaching staff

In terms of teaching staff, the majority comprises lecturers, with 16 permanent, 1 Janajati, 2 Dalit, and 13 Madhesi plus Khas-Arya. This distribution reflects a diverse faculty contributing to the academic environment. Additionally, there are 10 part-time lecturers and visiting faculty, providing specialized expertise to complement the permanent staff. However, there's a notable absence of professors and readers, indicating potential areas for academic growth and mentorship within the institution.

Among non-teaching staff, administrative roles are predominant, with 10 permanent staff members ensuring the smooth functioning of various college operations. This indicates a strong administrative foundation crucial for supporting academic activities and student services. Furthermore, there are 6 other non-teaching staff members contributing to different aspects of college administration and support services, reinforcing the organizational structure and operational efficiency of United College.

4. College infrastructure

United College has a five storied building (over 40 rooms and a well-furnished auditorium Hall) along with two more buildings occupying 4 ropanis of land. Besides this, the campus has taken on lease another building to run the classes. The college has separate toilets for girls and boys, a garden and an open space. Currently, the college has taken another building on lease to run its regular classes as the students are increasing due to its reputation as one of the best colleges for Management and IT studies.

The main block is a 5 storied building and it contains all the basic facilities of the college. There is a library with sufficient number of books (texts and references), computers with internet service for twenty-four hours. Educational data

and records are kept using a computer software. The power back up, and solar electricity are also available. The college has a hygienic cafeteria. There is a seminar hall with sound system. The college makes full utilization of all its infrastructure facilities for teaching, learning and administrative activities. Due to social prestige and obligation, UC when requested, lets out its seminar hall, canteen and its premises for other public organizations.

The college has good facility of pure drinking water. There are sufficient separate toilets for boys and girls. Although, the college doesn't have its own playground, it conducts sports week regularly on the public playground which is located nearby. Some students from UC have participated in national and international sports, e.g., Ritiz Joshi is a national player (Rank 10th) of Table Tennis taking part in many national and international tournaments. The college has its own First Aid Unit with a staff nurse and has a separate health room with two beds and provides basic health services to the students and staffs.

The college library advisory committee has been formed and with the advice of the committee the college has allocated five hundred thousand budgets for purchasing books. The library is digitalized with well-equipped software. It has well stocked books (text and references) articles, journals (national and international) and newspapers. The college has been allocating budgets for maintenance of existing infrastructure as per the requirement.

5. Financial information

During the last fiscal year 2079/80, United College's financial report indicates a comprehensive overview of its annual budget, highlighting both income and expenditure categories. With a total income of 13,571,268 NPR, the college managed to meet its regular (recurrent) expenditure of 14,296,397 NPR, encompassing both regular and development expenses.

Year	Income	Expenditure		Balance (Surplus/ Deficit)
		Regular (Recurrent)	Development	
Last FY 2079/80	13,571,268	14,296,397 (Total)		

In the fiscal year 2079/80, United College's financial report reveals a detailed breakdown of both income and expenditure, offering insights into the institution's financial management. With a total income of 13,571,268 NPR, the college primarily sourced its revenue from student fees and UGC grants for research. On the expenditure side, a significant portion was allocated towards salary expenses, amounting to 8,417,604 NPR, indicating the prioritization of faculty and staff welfare.

Additionally, substantial investments were made in teaching materials, maintenance, and various operational expenses, underscoring the institution's commitment to providing quality education and maintaining campus infrastructure. Despite diligent budgeting, the college experienced a deficit, with total expenditures exceeding income by 725,129 NPR, emphasizing the need for continued financial prudence and strategic planning to ensure long-term financial sustainability.

Sources of Income	Amount (Rs.)	Total Expenditures			
		Operating Costs	Amount (Rs.)	Capital Expenditure	Amount (Rs.)
a. Student Revenue/ Fee		a) Salary	8,417,604	a) Land /Construction	
b) Research - UGC Grants		b) Teaching Materials	1,415,413	b) Equipment	92,000
		c) Maintenance	65,654	c) Furniture	23,766
		d) Scholarships		d) Lab	

		e) Student Welfare		e) Books	
		f) Science Materials		f) Others	
		g) Exam from fee	777,700		
		h) Field Technical Visit Exp.	6,890		
		i) Advertisement Expenses	60,856		
		j) Seminar Expenses	90,708		
		k) Audit Fee	45,200		
		l) Affiliation ,Registration & Renewal	251,975		
		m) Telephone Communication	44,321		
		n) Contingency & Refreshment	13,386		
		o) Conveyance & Transportation	6,200		
		p) Dress Expenses	45,200		
		q) ECA Expenses	1,545,224		
		r) Electric Expenses	5,870		

		s) Electricity Charges	494		
		t) House Rent Expenses	641,680		
		u) Medicine Expenses	53,223		
		v) Office Expenses	510,117		
		w) Other Goods Expenses	19,200		
		x) Other Service Expenses	93,586		
		y) Painting Expenses	23,750		
		z) Stationary & Printing	29,787		
		a 1) Sports Expenses	10,520		
		b 1) Training Expenses	30,000		
		C 1) Water Expenses	5,900		
		d 1) Miscellaneous			
Grand Total			14,180,631		115,766

Annual Budget of FY 2080/81

In the annual budget for the fiscal year 2080/81, United College demonstrates a strategic financial plan aimed at sustaining and enhancing its educational endeavours. With

an income of 27,724,000 NPR, the college relies on various sources, including student revenue from tuition fees, research grants, admission fees, annual fees, and other income streams. Notably, a significant portion of the income is allocated towards operating costs, particularly salary expenses, reflecting the institution's commitment to its faculty and staff. Moreover, investments in infrastructure and academic resources are evident through capital expenditures on land and building construction, maintenance, scholarships, and the procurement of lab and computer equipment. While the total expenditure slightly exceeds income by 697,099 NPR, this budgetary allocation underscores United College's dedication to providing quality education and fostering academic growth and development within its community.

Year	Income	Expenditure		Balance (Surplus/ Deficit)
		Regular (Recurrent)	Development	
Last FY 2079/80	13,571,268	14,180,631	587,990.00	(725129)
Current FY 2080/81 Estimated	27,724,000	22,165,479.50	133,130	2,009,144

Sources of Income	Amount (Rs.)	Total Expenditures			
		Operating Costs	Amount (Rs.)	Capital Expenditure	Amount (Rs.)
a. Student Revenue/ Tuition Fee	12900000	a) Salary	15,566,538	a) Land and Building Construction	20,000,000
b) Research - UGC Grants		b) Research and Consultancy	1,524,820	b) Electronic Equipment	550,000
c) Admission Fee	1124000	c) Maintenance	627,162.00	c) Furniture	400,000
d) Annual Fee	1700000	d) Scholarships	1,600,000	d) Lab and Computer	587,990
e) Other Income	12,000,000	e) Student Welfare	360,000	e) Library and Books	415,860
		f) Exam from fee	1,300,000	f) Others Assets	25,000
		g) Publication, Printings and Stationery	497,765		
		h) Students Development and consultancy	309,780.00		
		i) Academic Activities	4,884,124		
		j) Faculty Development Plan	500,000		
		j) Other operating Expenses	2,083,770		
Grand Total	27,724,000		28,421,099		