

KATHMANDU UNIVERSITY HIGH SCHOOL

Chaukot, Panauti – 5, Kavre

Email: kuhs@ku.edu.np

Hotline: 9849016016

Administration: 011-490561

Account Section: 011-490395

27 March, 2026

Notice for Candidates Selected in Written Test

The following candidates have been selected for further selection processes based on the written test.

S. No.	Name of the Candidate	Post	Time
1	Rudramani Khatiwada	School Manager	9:00 am
2	Manika Gurung	School Manager	9:30 am
3	Sampurna Poudel	School Manager	10:00 am
4	Suman Phuyal	English Teacher	11:00am
5	Om Bahadur Baral	English Teacher	11:30 am
6	Priyanka Shrestha	Office Secretary	12:05 pm
7	Rojina Chandi Shrestha	Office Secretary	12:20 pm
8	Karishma Neupane	Office Secretary	12:35 pm
9	Asmita Parajuli	Office Secretary	12:50 pm
10	Rupa Chapagain	Office Secretary	1:05 pm
11	Rupa Thapa	Office Secretary	1:20 pm
12	Kunsha Kunwar	Office Secretary	1:35 pm
13	Nandita Karki	Office Secretary	1:50 pm

The further selection procedures for the respective positions are as follows:

- **School Manager:** The selected candidates are required to prepare and deliver a 10-minute **presentation on their plans and programmes as a School Manager**, which will be followed by an **Interview**.
- **English Language Teachers:** The selected candidates will undergo a **classroom observation** session followed by an **Interview**.
- **Office Secretary:** The selected candidates are invited for an **Interview**.

The detailed schedule is given below:

- Date: Wednesday, 1 April, 2026
- Venue: KUHS

Candidates are advised to prepare accordingly and bring all necessary documents at the time of their respective assessments.

Necessary Documents:

- Updated CV
- Original Academic Certificates
- Experience Letter (if any)

For further information, please contact the school administration office (011-490561) on Monday and Tuesday or write an email at kuhs@ku.edu.np

Narad Rijal
Principal