Due to increase of Covid-19+ cases these days and according to the guidelines of NEB we have decided to have Online Board Exam. Board exam will be conducted as per the routine fixed earlier. All must attend the exam if anyone fails to attend the exam NEB doesn't allow to write Class 12 Board Exam until you pass class 11 Board Exam.

Guidelines for the Online Exam

For Student:

1. Keep your SXG app & zoom app up to date. You must use sxg app for the exam and submission of the test papers.
2. If any student is absent in the term exam, there will not be any re-test provision for them. They will have to attend Class 11 Board Exam next year.
3. If you are disconnected due to electricity and internet problem, log in right away and continue the test. If any student is out of contact for more than 5 minutes their exam will be invalid.
4. If any student logs in late for the exam, he/she will have to give proper/convincing reason. He/she will not get extra time. He/She gets only remaining time.
5. Students are not allowed to use earphone during the exam, your video and microphone should always be on.
6. Student must setup the exam area so that teacher must see whole working area and student himself/herself.
7. The students must be ready with the answer sheets and required materials prior to the exam. Students must write Name, Class/Section, and Subject on top of each page of the answer sheet.
8. Student must submit the answer-sheet through the school app assignment section within 10 minutes after time is over (only PDF is accepted, so use mobile scanners (eg: CamScanner - PDF Scanner App) for the making pdf).
9. Student must keep their answer sheet safe with them and submit it to the school whenever it is asked by the school.
10. If any student is disconnected frequently without any reason or intentionally, marks will be deducted to each action which may lead to failure in the exam. If any student fails the class 11 board exam according to the regulation of NEB they will not be able to write class 12 board exam until they pass class 11 board exam.
11. If any student is found to be using unfair means during exam or does not listen to the direction of the examiner his/her exam will be invalid.
12. All students must be online throughout the exam so there must be continuous power supply and internet facility for the exam (no excuse).
13. If any student has no proper facilities to continuously remain live on camera during the exam, such students must contact the school and get the option of physically write exam in the School itself.

Guidelines for Teachers:
1. Teachers of the exam duty must keep track of all the online students.
2. During the exam, zoom meeting should not be locked.
3. Manage to have continuous power supply, and even after that you are disconnected due to some technical issue, please inform co-teacher about it.
4. Send the Question Paper to the students. Answer sheet must be submitted with in the 10 minutes after exam gets over.
5. Guide students not to get panicked in case they get disconnected due to various reasons. Reconnect it back as soon as possible (with in 5 minutes).
6. Students must write Name Roll No, Class, and Subject in each page of answer sheet.
7. Subject teacher creates assignment, set the time (allow late submission) in the Veda Guru for the students to submit answer sheet. This way we can track all the written test and their submission time.
8. All teachers assigned are fully responsible for the smooth conduction of the Online Exam.
9. Take the attendance of the Students and check their Video (which should be always on)
10. Check the students if they are leaving and rejoining the meeting. Mark such students and reason for the issue.
11. Consult with the subject teachers for ID/Password and other necessary information at least a day earlier to the exam.

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Formative Evaluation: 25 Marks
Online Board Exam Time: 1h30 min, Marks : 40 which will be converted to 75 Marks
Latest directive of the NEB regarding exam will be followed.

For any difficulties call school office between 10:00 AM ~ 12:00 Noon